

MAE AKIE KINDLER

PROFESSIONAL SUMMARY

Passionate, lifelong learner, Biology graduate, technology enthusiast, and nonprofit professional. Expertise in college access, success, and retention, with an emphasis on building strong relationships with young adults, volunteers, and community support resources. Proficient in a variety of technology-based platforms, with experience using data and technology together to drive sustainable solutions. Strong communication, collaboration, and problem-solving skills, with the ability to work in a fast-paced and diverse team environment.

TECHNICAL SKILLS

Google Suite, Microsoft Office, Salesforce, Data Loader, Workbench, FormAssembly, Canva, HTML, CSS, Bootstrap, JavaScript, jQuery, Git, Github, Express, React, the command line

CONTACT

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1910 Portland Ave #2
St Paul, MN 55104

EXPERIENCE

3/2022 - Present • Redpath Consulting Group

Salesforce Consultant, Healthcare & Life Sciences

- Develop, design, and troubleshoot Salesforce-based technical solutions for clients who utilize Nonprofit Success Pack, Sales, and Service Clouds
- Management of client user setup, permissions, data modeling, dashboards, and reports
- Customization of objects, validations, automations, and UI/UX features
- Lead clients through trainings pertaining to data migration and maintenance, enhancements, and standard Salesforce administrator tasks

7/2015 - 2/2022 • Big Brothers Big Sisters Twin Cities

Senior Alumni & Technology Coordinator

- Designed and implemented projects and strategies to improve and streamline agency databases, reports, and website content
- Co-led the creation and management of agency FormAssembly forms, including Salesforce connectivity
- Salesforce system administrator designated to customize agency database as required for specific project needs
- Led and managed training for college access and success programming
- Managed an alumni caseload with a strong emphasis on post-high school preparation, including college and career readiness, success, and retention

8/2013 - 8/2015 • College Possible

College Relations VISTA

- Developed, designed, and managed the organization's college relations strategy, *College Possible Connects*
- Led and managed Salesforce database containing records of college contacts and important partnership communications
- Mentored current college students through an intensive system of coaching and curriculum, from self-care to financial aid assistance

EDUCATION

4/2022 - 11/2022 • University of Minnesota - Twin Cities, Minneapolis, MN

Certificate, Business Analysis

College of Continuing and Professional Studies

9/2020 - 3/2021 • University of Minnesota - Twin Cities, Minneapolis, MN

Certificate, Full-Stack Web Development

University of Minnesota Coding BootCamp

9/2015 - 5/2017 • Hamline University, St Paul, MN

Certificate, College Admissions Counseling

9/2008 - 5/2012 • University of Minnesota - Twin Cities, Minneapolis, MN

Bachelor of Science in Biology, Family Social Science Minor